

Request for Proposal (“RFP”)

Provide Security Patrol Services for Businesses within Special Service Area #03 and #59

Required for use by

**GREATER SOUTHWEST DEVELOPMENT CORPORATION
&
Special Service Area #03 AND #59 Board Members**

(In an effort to remain Green, we encourage submission of Digital Copies)

All of the responses must be addressed and returned to:

**AVDULLA HOTZA, SSA 03 President
al3amdcomm@comcast.net**

AND

**RITA ORTIZ, SSA 59 President
r_o_ortiz@yahoo.com**

**Responses must be received no later
SUNDAY, MAY 12th, 2019**

- Please Fill Out and Submit Page 4 of this RFP -

**AVDULLA HOTZA
SSA 03 BOARD PRESIDENT**

**RITA ORTIZ
SSA 59 BOARD PRESIDENT**

GENERAL INVITATION

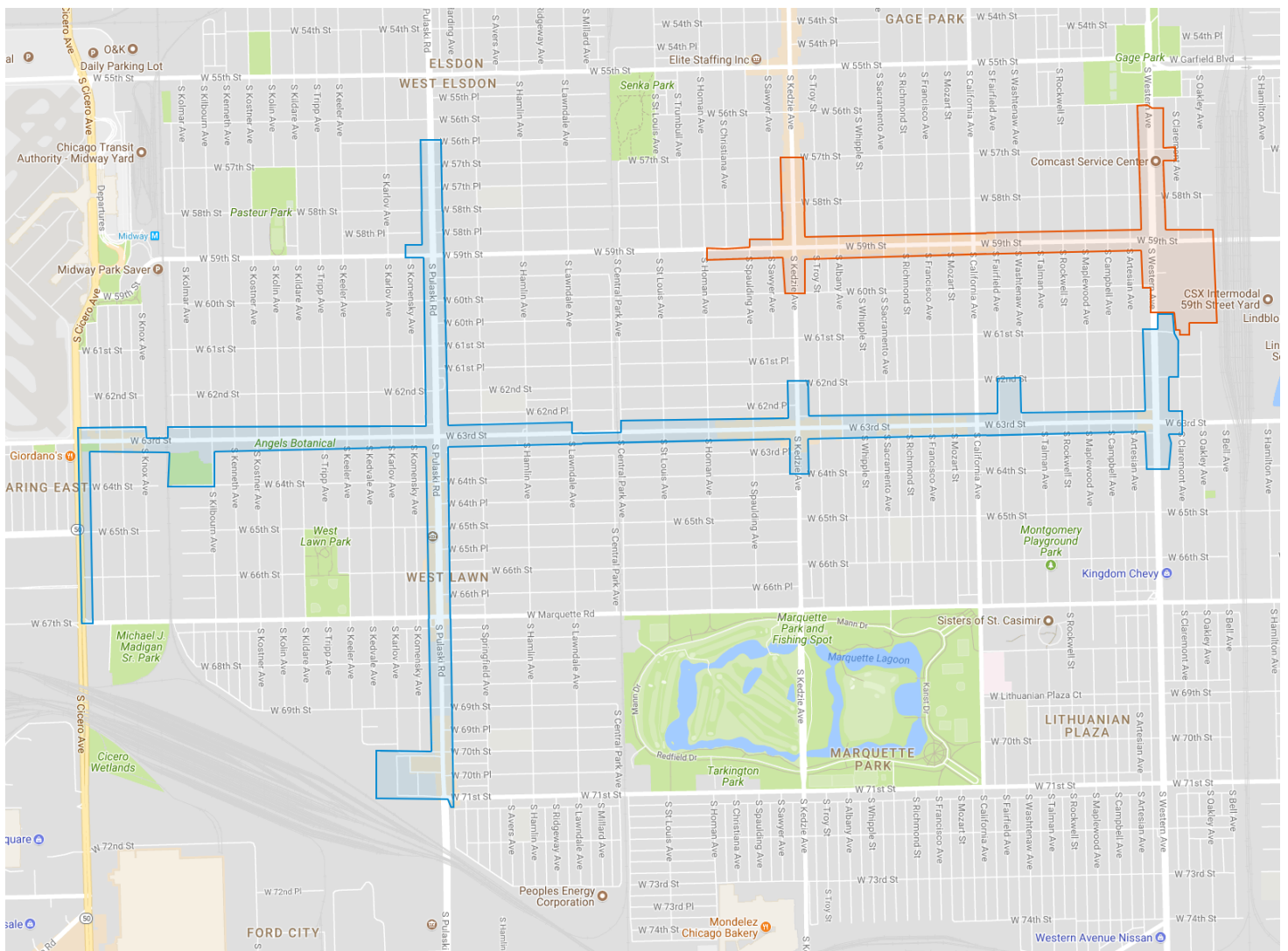
Greater Southwest Development Corporation (GSDC) invites the submission of proposals for **Security Patrol Services within Special Service Area #03 and #59**. If your firm has demonstrated experience in the project description specified in the Scope of Services, and you are interested in making your services available to GSDC and Special Service Areas #03 and #59, feel free to respond to this "Request for Proposal."

SCOPE OF SERVICES

Security Patrol Services for Businesses within SSA #03 and #59

Greater Southwest Development Corporation (GSDC) is currently accepting proposals from security companies for patrol services that protect small businesses located within a Special Service Areas #03 and #59. The program is funded through a small tax collected from property owners within a pre-determined geographical area highlighted in the map s below.

Special Service Area #03 and #59 Map



GSDC and two Boards of SSA Commissioners manage the money and use the funds to pay for services that will be funneled directly back into the district through a variety of services and programs. GSDC is seeking a security vendor to offer patrol services along the SSAs during 2020, 2021 and 2022

Each proposal submitted will be evaluated by GSDC and the Board of SSA Commissioners for final decision. Applicants will be notified as quickly as possible.

Project Eligibility

- Security vendors must be licensed by the City of Chicago.
- Security vendors must be bonded and insured.
- Security vendors must have a “brick and mortar” office location for their business.

Project Narrative

The SSA operates several programs to help improve the appearance, identity and safety of the business district. The Security Patrol Program was implemented to enhance the security of businesses in the area and to potentially increase sales and profitability with an overall safer retail environment.

Project Budget

Greater Southwest Development Corporation, the organization contracted by the City of Chicago to manage the two Special Service Area programs, will pay the security vendor directly and a final billable hourly rate must be agreed upon before service begins. The 2020, 2021, 2022 Security Services for both Special Service Area #03 and #59 should be approximately 500 monthly billable hours of Off Duty Chicago Police Officers and 500 monthly billable hours of Armed Civilians.

Project Timeline

Greater Southwest Development Corporation is looking to begin working with the selected security vendor during the first quarter of 2020.

Greater Southwest Development Corporation is seeking security companies, to provide the following quotes and information for SSA advisory board members to consider during the applicants' evaluation process.

	Indicate Wage Rate/Hour (This is what you will pay the officers)	Indicate Bill Rate/Hour (This is what you will charge GSDC)	Indicate Overtime/Holiday Bill Rate/Hour
Off Duty Police Officer (CPD)	\$_____	\$_____	\$_____
Off Duty Police Officer (Other than CPD)	\$_____	\$_____	\$_____
Armed Security Officer (Civilian)	\$_____	\$_____	\$_____
Non Armed Security Officer (Civilian)	\$_____	\$_____	\$_____
Indicate which of the following payment terms your security company could manage. If all, please make a note of it in your proposal.	Net 30 Days	Net 60 Days	Net 90 Days
Indicate which of the following billing cycles your security company would prefer.	Bi-weekly	Monthly	Quarterly
Indicate if your company is able to provide a technology platform for the officers to scan a QR code so GSDC can see real time and online the officers' movement and visits to the businesses?	If yes, monthly rate will be: \$_____	Software's name _____	Software's website _____
Indicate if your company is able to provide an SSA marked vehicle for the officers to patrol the Commercial District?	If yes, monthly rate will be: \$_____	Vehicle Model _____	Vehicle Year _____
Indicate if your company is able to provide marked bicycles for the officers to patrol the Commercial District? If yes, please indicate the monthly rate for the service.	If yes, monthly rate will be: \$_____	Bicycle Model _____	Bicycle Year _____
Indicate if your company is able to provide marked uniforms for the officers to patrol the Commercial District? If yes, please describe the fees for the service.	One Time Fee \$_____	Variable Fee \$_____	No Fee
Indicate if your company is able to provide a dispatcher with a command center inside Greater Southwest Development Corporation's offices during the hours of patrol operations. If yes, please describe the fees for the service.	If yes, monthly rate will be: \$_____	If yes, monthly rate will be: \$_____	If yes, monthly rate will be: \$_____

EVALUATION CRITERIA

Greater Southwest Development Corporation will review the submittals in accordance with the following criteria:

1. Quality of the Proposal:

- A. Accurate and full understanding of the project scale, type, unique elements and general approach to achieve the project goals.
- B. Demonstrated success of proposed approach/methodology in past or current similar projects.
- C. Availability and strength of committed personnel and organized staffing plan to accomplish the goals and objectives of the project.
- D. Capacity to perform the Services and provide an analytical reporting system.

2. Physical location of the firm:

- A. All vendors must have a “brick and mortar” retail location for their business. In addition, all vendors must be licensed by the City of Chicago, bonded and insured.

SELECTION

The proposals will be reviewed by representative(s) from GSDC and the SSA Commissioners. GSDC may choose to conduct interviews, oral presentations and/or seek clarification from selected proposers. The final selection will be based on the proposal which is most advantageous to GSDC and SSAs on a project by project basis.

Selection of security vendors does not guarantee an annual contract but only approval on the GSDC vendor list for the 2020, 2021 and 2022 SSA security services. GSDC reserves the right to terminate its business relationship with the selected vendor at any time if the security vendor’s performance deliverables fall under the proposed standards set in the vendor’s proposal.

Upon satisfactory completion of the project, Greater Southwest Development Corporation and/or the SSA Board members might be extending the winning proposal into further project opportunities for the selected company.